



# KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

April 25, 2023

Williams Family Trust  
2701 Sorenson Rd  
Ellensburg, WA 98926

Chris Cruse  
PO Box 959  
Ellensburg, WA 98926

## RE: Williams Boundary Line Adjustment (BL-23-00006) - Deemed Incomplete

Parcel# 752236  
Parcel #550133

Parcel# 742236  
Parcel# 267236

Parcel # 688436  
Parcel# 560133

Parcel# 540133  
Parcel# 570133

Dear Applicants,

Kittitas County Community Development Services received your Boundary Line Adjustment application (BL-23-00006) on April 13, 2023. CDS has reviewed your submitted materials and has determined that the application submittal packet is **incomplete** as of April 25, 2023. Consequently, this letter is intended to specify and outline what is necessary for a complete application.

Determination of Incompleteness: This determination is based on scaled drawings of the existing site plans not being provided with the application.

Required Information: Before staff can continue review of your application, please provide the following documentation:

1. Please provide CDS with scaled drawings of the existing lots and acreages (include parcel numbers)

Upon receipt of the necessary materials outlined above, CDS will continue processing your application. If this information is not supplied in 180 days (5pm on October 23, 2023), this application will expire per KCC 15A.03.040(1)(b).

If you have any questions regarding this matter, I can be reached by phone at 509-962-7046 or by e-mail at [jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us).

Sincerely,

Jeremiah Cromie  
Planner II  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926